HEALTH CARE AUTHORITY

Applying to New Mexico's Home and Community Based (HCBS) Waivers
Frequently Asked Questions (FAQS)

What are the Home and Community-Based Services (HCBS) Waivers and Intermediate Care Facility?

The Health Care Authority (HCA) through the Developmental Disabilities Supports Division (DDSD) provides Home and Community Based (HCBS) Waivers, the Developmental Disabilities and Mi Via Waivers, to, individuals with intellectual and developmental disabilities by providing a comprehensive system of person-centered community supports so that individuals live the lives they prefer, where they are respected, empowered, and free from abuse, neglect, and exploitation.

Who is eligible?

HCBS services are intended for eligible recipients, who meet the definition of developmental disability in accordance with the New Mexico Administrative Code (NMAC) 8.290.400. In general, to match the definition of a developmental disability, the individual must have a developmental disability limited to intellectual disability (ID) or a related condition (RC) as determined by HCA/DDSD through the Pre-Service Intake Bureau (PSIB).

Intellectual Disability (ID):

An individual is considered to have an Intellectual Disability if they have significantly sub-average general intellectual functioning existing concurrently with deficits in adaptive behavior and manifested during the developmental period.

Related Condition (RC):

An individual is considered to have a related condition if they have a severe, chronic disability that meets all of the following:

- Is attributable to a condition, other than mental illness, found to be closely related to ID because this condition results in limitations in general intellectual functioning or adaptive behavior similar to that of persons with ID and requires similar treatment or services,
- Is manifested before the individual reaches age twenty-two (22),
- Is likely to continue indefinitely, and
- Results in substantial functional limitations (adaptive behavior ≤70) in three or more areas.

How do I apply?

The first step in the process is to complete HCBS ICF/IDD Application Packet which is available on-line at https://www.hca.nm.gov/pre-service-intake-bureau/ or from your local DDSD office.

The date the completed application is received by Pre Service Intake Bureau establishes the official Central Registry application date. After Pre Service Intake Bureau receives the

application and supporting documents, a Pre-Service Specialist will contact you and let you know whether the information is complete, and they can determine whether the individual meets the NMAC criteria or if additional information is needed.

If determined eligible, you will receive a "Yes Match" letter confirming your name has been placed on the Allocation Schedule for the next allocation group based on your Central Registry application date.

Are there services available while I am on the Allocation Schedule?

While your name is on the Allocation Schedule for the next Allocation group, there may be other services available, including Intermediate Care Facility (ICF) and State General Funds (SGF):

- An Intermediate Care Facility (ICF) for Individuals with Intellectual Disabilities (ICF/IID) provides, in a residential setting, ongoing evaluation, planning, supervision, treatment to help individuals with intellectual disabilities function at his or her greatest ability. To find out more information about ICF/IID services, locations, and admission information, contact the ICF/IID Program Coordinator at 505-623-1916.

- State General Funds (SGF), are a limited number of services and supports available to individuals who have completed the HCBS application and eligibility process and are on the Allocation Schedule with PSIB. To find out more information, and what services may be available, contact the SGF Manager at 575-932-8160.

What Happens Next?

- When funding becomes available, eligible applicants will receive two documents by mail: a Letter of Interest (LOI), which notifies you that you may proceed with the next steps in the process, and the Primary Freedom of Choice (PFOC) form, which allows you to select your case management/consultant service provider. These letters will be mailed to the address listed for you in the PSIB Central Registry, so it is essential to stay in regular contact with your Pre Service Specialist to ensure your information remains current.